



## UVic Student Participant Information

The UVic Discovery Café is being delivered by the UVic Alumni Association through the UVic Alumni Relations department. The program is available for all UVic alumni, students and new grads (up to 2 years after graduation). UVic Discovery Café questions can be directed to Linda Nicoll, Manager, Student and Alumni Programs, UVic Alumni Relations.

**STEP 1:** Participating UVic students will be required to register and complete the UVic Discovery Café program prerequisite [Network to Work](#) workshop offered by UVic Co-op and Career Services PRIOR to registering and participating in the UVic Discovery Café program. This workshop is designed to help prepare students to make the most of the UVic Discovery Café networking opportunity.

Information and registration details on the UVic Discovery Café program prerequisite *Network to Work* workshop can be found on the [UVic Co-op and Career Services Learning in Motion website](#).

Students will be chosen to participate in a UVic Discovery Café program on a first come, first serve basis and the completion of the *Network to Work* workshop. The UVic Alumni Relations office will verify with the UVic Co-op and Career Services office the date you attended the workshop as indicated on your UVic Discovery Café – Student Participant registration form.

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**STEP 2:** Register as a UVic Discovery Café – Student/New Grad (up to 2 years after graduation) participant which includes answering the question “Why I signed up for the UVic Discovery Café program?” and “What I hope to gain from this experience?”

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**STEP 3:** The UVic Alumni Relations office will review the student/new grad participant form. If an alumnus/alumna and student/new grad match is identified, the UVic Alumni Relations office will contact you by email. You will be required to RSVP to this email indicating confirming your participation. Once your RSVP has been received by the UVic Alumni Relations office, you will receive a final confirmation of your UVic Discovery Café meet-up with the date, time, location and the name of the other student/new grad with whom will be participating with you.

Your contact information will only be given to the UVic alumna/us and other student/new grad with whom you will be meeting with once your RSVP has been received by the UVic Alumni Relations office.

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**STEP 4:** The students/new grad will be required to mutually agree to contact the alumni mentor to introduce themselves and make arrangements to meet face-to-face at the identified date and time. At the meet-up, the alumnus/alumna will share information about their career path, how they got into their field and the relevance of their degree to their work, job, industry, sector and organization.

The alumni mentor will choose the venue for coffee (preferably in the Greater Victoria area near campus) so that students can travel easily. The alumni mentor will treat the two students to coffee or a non-alcoholic beverage of choice.

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**STEP 5:** Once you have been chosen to participate in the UVic Discovery Café program, you are required to show up. If you have to cancel due to unforeseeable and legitimate circumstances, you must notify the alumnus/alumna and the UVic Alumni Relations office 24 hours before the scheduled date and time.

To notify the UVic Alumni Relations office, please contact Linda Nicoll, Student and Alumni Programs, UVic Alumni Relations at [lnicoll@uvic.ca](mailto:lnicoll@uvic.ca)

In the email, please give your first and last name, the date and time of your UVic Discovery Café meeting and the name of the alumnus/alumna that you were selected to meet.

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**STEP 6:** The student/new grad participants must complete the [Post UVic Discovery Café Student Participant Evaluation Form](#), following the alumni and student meet-up.

**Ready to sign-up? [Register for a UVic Discovery Café – Student/New Grad](#)**